



JOB DESCRIPTION

Seasonal Event Maintenance Staff

Job Summary

The Seasonal Event Maintenance Staff is involved in all facets of the events/facilities operations including, but not limited to, equipment operations and maintenance, landscape and grounds maintenance, facility maintenance, and event setup and operation. Employees must also be able to interact with the patrons and carry themselves in a proper public manner.

Supervision

The Seasonal Event Maintenance Staff will report directly to the Events and Facilities Serviceperson.

Responsibilities

1. Equipment Operation/Maintenance
 - a. Operation of equipment in a safe and appropriate manner
 - b. Preventative maintenance practices
2. Facility Maintenance
 - a. General maintenance
 - i. Trash removal
 - ii. Restroom cleaning and stocking
 - iii. Parking lot maintenance
 - b. General grounds/landscaping
3. Event Maintenance
 - a. Assist with equipment set up, tear down, cleaning, and conversion as needed for scheduled events
 - b. Trash removal/management and bathroom cleanliness
 - c. Provide prompt and courteous customer service
4. Perform related duties as assigned or as situation indicates.
5. Work extended and/or irregular hours including nights, weekends and holidays, as needed.

Compensation

Seasonal position with maximum of 40 hours per week with possible over-time. Wage rate may vary from minimum wage - \$10.30 per hour based on experience. Wage increases are influenced by overall performance. Must be able to work weekends, evenings and holidays.

Qualifications

1. Valid driver's license
2. Be able to lift 60 pounds to a height of 48 inches
3. Excellent oral communication skills
4. Excellent interpersonal skills
5. Willingness to learn new skills
6. Good work ethic and ability to work without close supervision

Please note, this job description is not designated to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.